

ACTION ITEM 7.9 – SEWER SYSTEM INSPECTION AND MAINTENANCE TRAINING

ACTION ITEM

Maintain a staff training program for sewer system inspection and maintenance.

OBJECTIVE

New staff training programs and continuing education for inspection and maintenance personnel is needed to ensure the sewer system inspection and maintenance program is effective.

DESCRIPTION OF MEASURE

The training program should be designed so that wastewater personnel are well trained regarding all aspects of the sewer system inspection and maintenance program, especially related to their areas of responsibility. The sewer system inspection and maintenance training program should include the following:

- Format and outline of initial general training for all employees. This training should cover all aspects of the sewer system, including the management, operation, inspection and maintenance program
- Format and outline of employee-specific training programs. These programs should include detailed courses covering specific inspection and maintenance activities
- Procedures for tracking all training activities
- Schedules for personnel training, including periodic refresher training

Staff training programs and continuing education may be designed to comply with State requirements for operations and maintenance personnel. For example, local wastewater providers must provide State mandated training such as Wastewater Collections System Operator training and Erosion and Sedimentation Control training to appropriate staff.

SPECIFIC SUB-TASKS

Sub-Task	Description
Review existing staff certifications	Review existing staff certifications to ensure they meet State requirements.
Secure additional needed training	Schedule additional training, as needed for new or existing personnel.

Responsible Party

Local Government

Local Wastewater Provider

Other: _____

In Coordination With

Site Plan Review Staff

Community Development/ Zoning

Local Stormwater Program

Local Water Providers

County Board of Health

Other: neighboring wastewater providers, as necessary